



## **DHUBRI GIRLS' COLLEGE DHUBRI**

### **TENDER DOCUMENT FOR COLLEGE CANTEEN**

Sealed item rate Quotations/Tenders are invited from the interested contractors who have at least two years' experience of running the canteen/mess of Government Offices/ Colleges/Universities/Schools/Private.

Prescribed quotation form containing terms and conditions can be downloaded from the College website <http://www.dgcollegedhubri.org/>. The tender should be submitted in envelop consisting of tender fee of Rs. 500/- in form of DD/PO/banker's cheque in the name of Principal, Dhubri Girls' College, Dhubri (non-refundable), copies of PAN and Aadhar. The last date for submission of quotation/tender is 14<sup>th</sup> August. It should be submitted to the Principal cum Secretary.

For any inquiry in respect of work, tender, etc. please contact Principal on any working day.

Incomplete tender will be rejected.

 08/08/2022

Principal i/c  
Dhubri Girls' College, Dhubri

Principal,  
Dhubri Girls' College  
Dhubri, —

**TENDER DOCUMENT FOR COLLEGE CANTEEN**

1. Name of the Tenderer : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Contact details  
(i) Mobile No. : \_\_\_\_\_  
ii) Email Address : \_\_\_\_\_
4. Permanent Address  
(Attach Copy of Proof) : \_\_\_\_\_
5. Total Experience : \_\_\_\_\_
6. Details of Experience (if any)  
(attach copies of certificates) : \_\_\_\_\_
7. Details of DD/PO/Banker's cheque No. \_\_\_\_\_ dated \_\_\_\_\_ for  
(non-refundable) in favour of \_\_\_\_\_  
\_\_\_\_\_ towards cost of tender documents.

**CERTIFICATE**

I have carefully read all the terms and conditions given in the tender document and I will abide by all of them.



Signature of the Tenderer with Stamp



**Terms & conditions :**

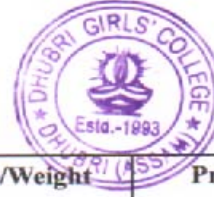
1. The contract shall be for a period of one year with effect from the date of signing of agreement for running the canteen.
2. The contract can be renewed for further period of duration of which would be determined mutual agreement and terms and conditions which may be agreed upon by the College Principal and Contractor.
3. The contractor shall pay Rs. 10,000/- as security deposits to the College within seven days from the date of issue of award of work.
4. The security amount of Rs. 10,000/- shall be refunded after successful completion of contract. However, if during the agreement, the contractor withdraws his services and / or fails to discharge his services according to the terms and conditions of the agreement and up to the satisfaction of the College, the said security shall be forfeited.
5. The contractor shall pay a sum of Rs. 1000/- per month as license fee to be paid in advance for each month.
6. That canteen is meant for the exclusive use of the students and the staff of the college. It shall be the responsibility of contractor not to entertain any outsider. However, any persistence by the outsiders shall be reported in writing to the principal.
7. The contractor will keep the rates and quality, as per the agreement and the same shall be displayed in the canteen on a board for the benefit to the customer.
8. The college shall provide canteen premises fitted with room fans, exhaust fans, tube lights, water cooler with purifier, gas cylinder, stove and furniture for the main hall.
9. That the college shall always have the right to inspect the premises. The canteen committee members and other staff shall randomly inspect the premises.
10. On termination of the contract the property of the College shall be returned in the same condition in which the contractor had taken it from the Principal.
11. The contractor shall pay commercial rates for actual consumption of electricity, according to the sub-meter installed for this purpose.
12. That the contract can be terminated by either party by giving 30 days' notice in writing.
13. The personal hygiene of the canteen staff shall be of high order i.e. clean nails, monthly haircut, clean clothes, hand napkins and canvas shoes.
14. A fresh fruit juice corner shall be in operation inside the canteen premises.
15. The contractor will maintain proper hygiene to the satisfaction of the students & staffs of the college as well. The hygiene mentioned herein pertains to:
  - a. That during service hours, bearers' shall always wear clean and proper uniform which will be provided by the contractor. The kitchen staff shall always use aprons, caps and gloves.



- b. That all edibles shall be kept covered and a hot-case shall be used for keeping snacks warm.
  - c. Drinking water quality shall be maintained by the contractor.
  - d. That one cleaner exclusively for the purpose of cleaning the table shall be maintained by the contractor, the bearers shall not be the cleaners. The floor will be mopped with lizol water thrice in the morning, noon and evening every day. Sweeping and cleaning of the premises and collection and disposal of garbage shall be the responsibility of the contractor.
  - e. Food served in trays shall always have clean cloth tray covers.
  - f. The crockery shall be cleaned every Sunday with brush and detergent to remove dirt from inconspicuous parts and from the inside of the containers.
16. The contractor shall employ only those bearers and cooks who have been cleared by proper medical authorities. A medical examination report shall be submitted as and when required. The Principal shall appoint the medical authority. The list of employees and any change in it shall be subject to the approval of Principal.
17. The contractor would be responsible for the police verification of all his employees and the same should be communicated to the Principal of the College in writing within one month of the signing of this agreement.
18. The contractor or any of his employees will not sell any tobacco product and carbonated soft drinks within the college premises.
19. Non-compliance of the above conditions or of any order issued by the principal would lead to cash fine upto Rs. 500/- and can also lead to the termination of the contract.
20. Non-compliance of the above conditions or of any order issued by the principal would lead to cash fine upto Rs. 500/- and can also lead to the termination of the contract.
21. The contractor agrees to pay and bear any penalty of any amount because of a lapse of serious nature on his/her part in the performance of this contract, which can also result in the termination of this contract.
22. The contractor shall be informed of deficiencies in service, quality of food hygiene etc. by the college verbally or in writing as it deems fit. In case there is no satisfactory response, within 3 days, a further 3 days' time would be given in writing and if there is no improvement, notice of the termination would be served by the Principal. The decision of the Principal will be final.
23. The Principal shall always have the right to terminate the contract and take possession of the canteen and its property without assigning any reason whatever. The decision of the Principal with regard to any dispute in respect of the contract will be final.



**Price List-A (Financial Bid)**



SL. No.	ITEM	Qty/Size/Weight	Price
1	Samosa (Potato and Peas)	100 gm.	
2	Bread Pakora (with stuffing-potato/onions)	150 gm.	
3	Vegetarian Burger (alutika, onion, Tomato)	150 gm.	
4	Cholle Rice (Full Plate)	250 gm. + 150 gm.	
5	Cholle Rice (Half Plate)	200 gm. + 100 gm.	
6	Chhole Bhaturey	150 gm. + 2 Bhaturey	
7	Aloo Paratha	2 pieces	
8	Masala Dosa Sambher	1 piece	
9	Dahi Vada	2 pieces	
10	Egg and Bread ( to order : full boiled/ half boiled/omlete/bhujia)	2 Egg + 4 Bread	
11	Sandwich : Plain/toast : tomato/ cucumber	100 gm.	
12	Sandwich : Plain/toast : Paneer	100 gm.	
13	Vegetable Cutlets	100 gm.	
14	Salad Green	150 gm.	
15	Chowmein ( Full Plate)	300 gm.	
16	Chowmein ( Half Plate)	150 gm.	
17	Any Sweet Item (100 gm)	100 gm.	
18	Paneer Pakora	100 gm.	
19	Thali:4Roti+1Sabji+1Raita+1Salad+2piece sweet		
20	Thali:4Roti+1Sabji+1Raita+1Salad+2piece sweet		
	<b>BEVERAGES</b>		
1	Tea-cup	150 ml	
2	Full Set Tea	600 ml	
3	Half Set Tea	300 ml	
4	Coffee Plain (Hot/Cold)	150 ml	

All Packed/branded items such as water bottles/biscuits/cookies/etc., will be sold on MRP Rates

